



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-09-641
CONTACT No.	Purchase Request No. G-2022-09-0901
Address:	Purpose: Office Supplies
TIN No.	ABC: 31,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	RJ 45 ⌚Connector Type: RJ-45 ⌚Housing Material: Plastic ⌚Contacts Plating Material: Gold ⌚Color: Clear ⌚Number of Units: 100 per pack	2,000 pcs			
2	24 PORT GIGABIT DESKTOP/RACKMOUNT SWITCH ⌚Hardware Features: ⌚Standards and Protocols: IEEE 802.3i, IEEE 802.3u, IEEE 802.3ab, IEEE 802.3x ⌚Interface: 24 10/100/1000Mbps RJ45 Ports (Auto Negotiation/ Auto MDI/MDIX) ⌚Network Media: 10BASE-T: UTP category 3, 4, 5 cable (maximum 100m) ⌚100BASE-TX/1000BASE-T: UTP category 5, 5e or above cable (maximum 100m) ⌚Power Supply: 100-240VAC, 50/60Hz ⌚Mounting: Rack Mountable ⌚Warranty: minimum of 1 year	1 unit			
3	5-PORT GIGABIT DESKTOP SWITCH/ETHERNET SWITCH HUB ⌚Standards: ⌚IEEE 802.3 10BASE-T ⌚IEEE 802.3u 100BASE-TX ⌚IEEE 802.3x Flow Control ⌚IEEE 802.3ab 1000BASE-T ⌚IEEE 802.1p QoS ⌚IEEE 802.3az Energy-Efficient Ethernet (EEE) ⌚Protocol: ⌚CSMA/CD ⌚Data Transfer Rates ⌚Ethernet: ⌚10 Mbps (half duplex) ⌚20 Mbps (full duplex) ⌚Fast Ethernet ⌚100 Mbps (half duplex) ⌚200 Mbps (full duplex) ⌚Gigabit Ethernet ⌚2000 Mbps (full duplex) ⌚Transmission Method: ⌚Store-and-forward ⌚RAM Buffer: ⌚250KB per device	2 units			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3
Revision: 1