



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. 22-09-642
CONTACT No.	Purchase Request No. G-2022-09-0902
Address:	Purpose: Office Supplies
TIN No.	ABC: 12,000.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar</b> Days upon receipt of Purchase Order
EMAIL ADDRESS:	

**INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.  
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable  
3. Indicate the **warranty period** in cases of equipment or whenever applicable.  
4. Forthwith submit the accomplished quotation **duly signed by your representative**.  
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate**  
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	<b>COMPUTER SPEAKER WITH SUBWOOFER</b> TECHNICAL SPECIFICATIONS SYSTEM REQUIREMENTS Any device with a headphone jack 0.14 in (3.5 mm) input Total Watt (RMS): 25 W Subwoofer: 15 W Satellites: 2 x 5 W (3.5 mm) input: 1 Headphone jack: 1 Controls: Power and volume controls on wired control po PACKAGE CONTENTS: Two satellite speakers Subwoofer User documentation Warranty: minimum of 1 year	1 unit			
2	<b>24" IPS MONITOR</b> Screen Size: 24 or higher Flat / CurvedFlat Aspect Ratio: 16:9 Panel Type: IPS Resolution: 1,920 x 1,080 Color Support: Max 16.7M Refresh Rate Max: 75Hz or higher General Feature Windows Certification: Windows 10 HDMI-CECN/A Interface D-Sub1 EA HDMI1 EA HDMI Version: 1.4 Design Wall Mount: 100 x 100 Power Power Supply: AC 100~240V Type: External Adaptor Warranty: minimum of 1 year	1 unit			
	<b>BY LOT</b>				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by:

Supplier's Representative  
(Print name and Signature)

Date Accomplished : \_\_\_\_\_

By the authority of the University President.

DR. DOLLY P. MAROMA  
BAC Chairman

Canvassed by:

\_\_\_\_\_  
Name and Signature