



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	Quotation No. 22-09-644
CONTACT No.	Purchase Request No. G-2022-09-0889
Address:	Purpose: Office use
TIN No.	ABC: 65,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Desktop Unit Specification: •Monitor: 23.8" LED Screen, 1920x1080 Full HD Resolution☐ •Processor: 12 Cores, 20 Threads (latest generation) (or higher), Frequency: 2.1 GHz (base), 4.9 GHz (max) (or higher) •Memory: 16GB DDR4 (or higher)☐ •Storage Drive: 512GB SSD (or higher), 1TB HDD 7200RPM☐ •Graphics Processing Unit (GPU): 2GB VRAM DDR5 (or higher) •Connectivity: 802.11ac/a/b/g/n wireless LAN and Bluetooth 4.2 LE or latest •Audio: Integrated high-definition, surround sound •Operating System: Windows 11 Home 64 bit licensed •Microsoft Office: Office Latest License Student •Standard I/O Ports "Front/Side I/O connectors -Card reader: Yes - Audio jack(s): 2 - USB 3.2 Gen2 Type A port(s): 1 - USB 3.2 Gen2 Type C port(s): 1 -Rear I/O connectors - HDMI port(s): 2 (out) - LAN port(s): 1	1 unit			
	- Audio jack(s): 3 - USB 2.0 Type A port(s): 4 - USB 3.2 Gen1 Type A port(s): 2 -Expansion Slot (s) - Number of PCIe x16 slot(s): 1 - Number of PCIe x1 slot(s): 1 - M.2 slot (for SSD): 1 - M.2 slot (for WLAN): 1 •Peripherals: USB Wired Keyboard & Wired Optical Mouse Warranty: Minimum 1 year for parts and services				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature