


<div></div> <div>Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan</div>					
REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES					
Mandatory to fill in					
COMPANY NAME:	Quotation No. 22-09-587				
CONTACT No.	Purchase Request No. G-2022-09-0821				
Address:	Purpose: Office equipment				
TIN No.	ABC: 120,000.00				
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order				
EMAIL ADDRESS:					
INSTRUCTIONS TO SUPPLIERS: 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes. 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable 3. Indicate the warranty period in cases of equipment or whenever applicable. 4. Forthwith submit the accomplished quotation duly signed by your representative. 5. Suppliers are required and mandated to attach and submit the following documentary requirements: a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.					
ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	SCANNER Unit Specification: Scanner Type: A4 sheet-fed, one-pass duplex color scanner Optical Resolution: 600 x 600 dpi Output Resolution: 50 - 1,200 dpi (in 1 dpi increments) Bit Depth: color (RGB): 10-bit input / 8-bit output Max Document Size: Up to A3 ADF Capacity: Minimum of 100 sheets Daily Scan Volume: Up to 7,000 pages / day Interface: USB 3.0 Scan Speed: Resolution (Color/Greyscale/Mono): 200-300 dpi: 65ppm / 130ipm (Simplex / Duplex), 600dpi: 16ppm / 32ipm (Simplex / duplex) WARRANTY: Minimum of 1 year warranty	1 unit			
2	COPIER Unit Specification: GENERAL Functionality: Print, copy and color scan Warm up time: 31 seconds First output speed: 8.8 seconds Continuous output Speed: 20 pages per minute Memory: 256 MB or higher Power source: 220-240 V, 50/60 Hz Document Feeder: ADF or RADF Monthly Duty Cycle: 30,000 pages COPIER Copying process: Laser beam scanning & electro photographic printing Multiple copying: Up to 99 copies Resolution: Up to 600 dpi PRINTER Printer language: Standard: GDI Resolution: 600 dpi Network protocol: TCP/IP (IP v4), Windows® environments, Windows® Vista, Windows® 7, Windows® 8/8.1, Windows® Server 2003, Windows® Server 2003R2, Windows® Server 2008, Windows® Server 2008R2, Windows® Server 2012R2 UNIX environments: OPEN SUSE (KDE & Gnome): v12.1, Ubuntu (Unity): v12.04, RedHat®: v6.0 Boss: v5 SCANNER Scan speed: Color: 6 originals per minute or higher B/W: 15 originals per minute or higher Resolution: Maximum: 600 dpi Interface: Standard: USB2.0 Lan: Ethernet 10-base-T/100 base-TX (DDST Unit) File format: TIFF, JPEG, PDF Bundled drivers: TWAIN, SANE, Network TWAIN (Option) Scan to: E-mail / Folder (Option) PAPER HANDLING Recommended paper size: Paper tray(s): A3, A4, A5 Bypass tray: A3, A4, A5, A6 Paper input capacity Standard: 350 sheets Maximum: 1,350 sheets Paper output capacity Standard: 250 sheets Warranty: Minimum of 1 year onsite, parts and services	1 unit			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				
<div>Accomplished by:</div> <div><div>Supplier's Representative (Print name and Signature)</div><div>Date Accomplished : _____</div></div> <div><div>By the authority of the University President.</div><div>DR. DOLLY P. MAROMA BAC Chairman</div><div>Canvassed by:</div><div>_____ Name and Signature</div></div>					
BulSU-OP-PU-03F3 Revision: 1 JAM 9-9-2022					