

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 22-08-523A
CONTACT No.	Purchase Request No. G-2022-08-0725
Address:	Purpose: For Hagonoy campus new IT building. In preparation for the opening of face to face classes for A.Y. 2022 - 2023.
TIN No.	ABC: 45,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the **warranty period** in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation **duly signed by your representative.**
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Whiteboard with stand, roller, stopper and frame, size 4 x 8 feet.	6 units			
	NOTE: Please attach brochure and indicate days				
	of delivery				

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Accomplished by:		By the authority of the University President.			
Supplier's Representative	-	DR. DOLLY P. MAROMA			
(Print name and Signature)		BAC Chairman			
Date Accomplished :		Canvassed by:			
		Nam	e and Signatur	e	
BulSU-OP-PU-03F3					
Revision: 1					
JAM 8-17-2022					