



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 22-08-511
CONTACT No.	Purchase Request No. F-2022-08-0401
Address:	Purpose: for laboratory use.
TIN No.	ABC: 72,600.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	32" Aluminum Ironing board with stand canvass cloth material	2 pcs			
2	Heavy Duty Flat iron, black Iron & Steamer Type: Dry Irons Input Voltage: 220V Soleplate Type: Aluminum Power Consumption: 1000W	2 units			
3	Vacuum Cleaner Wet & Dry Series 200 watts 1 power 10 liters dust/liquid capacity With blower function With holder support of accessories 2.5 meters flexible hose 5.85 meters power	2 units			
4	Microfiber Spin Mop and Pail	6 units			
5	Floor Broom, plastic Type: Broom Bristle Material: Flagged Polypropylene Broom Width: 10-1/2"	6 pcs			
6	Upright Dust Pan 12.50" Wide - 31" Metal Handle - Plastic Pan Primary Material: Plastic Length: 37 inches Color(s): Black Dustpans-Hopper	6 pcs			
7	Dust Cleaner Head Length: 12" Handle Length: 18" Overall Length: 30" (adjustable up to 45") Handle Color: White Handle Material: Plastic	6 pcs			
8	Aluminum Handle Squeegee with Foam 8" SPECIFICATIONS: Silicone Wiper Blade Aluminum Handle	6 pcs			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature