



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

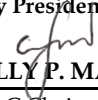
****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-08-508
CONTACT No.	Purchase Request No. F-2022-08-0403
Address:	Purpose: for room 218 pantry HOSTEL MAIN
TIN No.	ABC: 27,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	roller brown or gray shades dual layer comb window blind w 5 ft. x L 10 ft.	2 sets			
2	installation and delivery	1 lot			
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by: _____ Supplier's Representative (Print name and Signature) Date Accomplished : _____	By the authority of the University President.  DR. DOLLY P. MAROMA BAC Chairman
	Canvassed by: _____ Name and Signature