



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. 22-07-480
CONTACT No.	Purchase Request No. G-2022-07-0668
Address:	Purpose: GAD KATRIBU: Project Agum (Help) Dumagat
TIN No.	ABC: 8,000.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar</b> Days upon receipt of Purchase Order
EMAIL ADDRESS:	

**INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Plastic Sealer Machine - heavy duty, durable, user friendly	1 piece			
	Type Electrical Capacity: 15Kg Packing Type: Carton Type Material: Aluminium Casting Frequency: 50 Hz Color: orange Size: 200mm Application : Ideal for sealing heat sea lable poly pouches Portable: Hand Sealer Condition: New Heat Time: As per Clients Set Machine Dimension Available: 300mm to 600mm Temperature Range: Timer Base Power: 290 W Speed: Manual Strap Width: 300 mm to 600 Surface Finishing: Flat Voltage: 240 V Weight: 2.5 kg Dimensions: 320 X 85 X 140 mm Sealing: 190 X 3 mm				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by:

By the authority of the University President.

Supplier's Representative  
(Print name and Signature)

**DR. DOLLY P. MAROMA**  
BAC Chairman

Date Accomplished : \_\_\_\_\_

Canvassed by:

\_\_\_\_\_  
Name and Signature