



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-07-452
CONTACT No.	Purchase Request No. G-2022-07-0625
Address:	Purpose: For repair of University Vehicle, Toyota Hi-Ace (AAL 5190)
TIN No.	ABC: 55,137.60
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Brake Cleaner	1 piece			
2	Diesel Engine Flush	1 Unit			
3	Diesel Injector Cleaner	1 piece			
4	Motor Oil, Synthetic Blend SN/CF 10W-40	7 liter			
5	Oil Filter IMV	1 piece			
6	Gasket	1 piece			
7	Brake Pad Kit	1 set			
8	SK, Smile569, HiAce	1 Unit			
9	Bolt, Washer Based	1 piece			
10	Seal, Nozzle Holder	4 piece			
11	Gasket, Nozzle Holder	4 piece			
12	Gasket, Cylinder	1 piece			
13	Pulley, Alternator	1 piece			
14	Clip	2 piece			
15	Hose, Oil Reservoir	1 piece			
16	Hose, Return	1 piece			
17	Automatic Transmission Fluid	1 liter			
18	170,000 km. Check-up				
19	Replace Brake Pads				
20	Smile-Timing Belt, Front Crankshaft AN				
21	Smile - Miscellaneous Charge				
22	Replace LH Front Bolt Brake Cylinder 1pc.				
23	Replace Cylinder Head Gasket	8			
24	Replace Alternator Pully (Initial Only)	5			
25	Replace Power Steering Reserve Hose	3			
26	Miscellaneous Package - A				
	12% VAT				
	<i>Free Warranty on Parts and Labor</i>				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature