

## Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**Mandatory to fill in**	
COMPANY NAME:	Quotation No. 22-06-390
CONTACT No.	Purchase Request No. F-2022-06-0307
Address:	Purpose: For 81st Commencement Exercises / Committee on
	Safety and Security
TIN No.	ABC: 30,100.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

## **INSTRUCTIONS TO SUPPLIERS:**

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the **warranty period** in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	ID Holder Set with Red Lace:	700 pcs			
	3 1/2" x 5 1/4" (W, L)				
	(W - 8.9 cm x L - 13.3 cm),				
	PVC Vertical Name Tag ID Card Holder,				
	Clear/Transparent				
	NOTE: Please attach brochure and indicate days				
	of delivery				

of delivery	
Accomplished by:	
•	By the authority of the University President.
Supplier's Representative	DR. DOLLÝ P. MAROMA
(Print name and Signature)	BAC Chairman
Date Accomplished :	Canvassed by:
	Name and Signature
BulSU-OP-PU-03F3	
Revision: 1	