



Republic of the Philippines  
BULACAN STATE UNIVERSITY  
City of Malolos, Bulacan

**REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES**

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. 22-06-379
CONTACT No.	Purchase Request No. G-2022-06-0540 A
Address:	Purpose: FABLAB: for the fabrication and development of Project - MSMEs Rapid Prototyping as Machine Consumables
TIN No.	ABC: 30,200.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar</b> Days upon receipt of Purchase Order
EMAIL ADDRESS:	

**INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative.**
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	styrofoam board 4ft x 8ft x 1/2inch thickness	2 pcs			
2	styrofoam board 4ft x 8ft x 1 inch thickness	2 pcs			
3	styrofoam board 4ft x 8ft x 2 inch thickness	2 pcs			
4	styrofoam board 4ft x 8ft x 3 inch thickness	2 pcs			
5	styrofoam board 4ft x 8ft x 6 inch thickness	2 pcs			
6	styrofoam board 4ft x 8ft x 12 inch thickness	2 pcs			
7	styrofoam board 4ft x 8ft x 24 inch thickness	2 pcs			
	<b>BY LOT</b>				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by: \_\_\_\_\_

Supplier's Representative  
(Print name and Signature)

Date Accomplished : \_\_\_\_\_

By the authority of the University President.

*DR. DOLLY P. MAROMA*  
BAC Chairman

Canvassed by: \_\_\_\_\_

\_\_\_\_\_  
Name and Signature