



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-06-375
CONTACT No.	Purchase Request No. G-2022-06-0534C
Address:	Purpose: FABLAB: for the fabrication and development of Project - MSMEs Rapid Prototyping as Machine Consumables
TIN No.	ABC: 4,800.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Sintra Board 4 feet x 8 feet x 1.5mm	2 pcs			
2	Sintra Board 4 feet x 8 feet x 3mm	2 pcs			
3	Sintra Board 4 feet x 8 feet x 5mm	2 pcs			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by: _____	By the authority of the University President.
Supplier's Representative (Print name and Signature)	<i>(Signature)</i> DR. DOLLY P. MAROMA BAC Chairman
Date Accomplished : _____	Canvassed by: _____
	Name and Signature