



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-06-354
CONTACT No.	Purchase Request No. G-2022-06-0524A
Address:	Purpose: FABLAB: For the fabrication and development of Project - MSMEs Rapid Prototyping
TIN No.	ABC: 29,800.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Polo Shirt XS : Red 30-50% Polyester 50-70% Cotton	2 pcs			
2	Polo Shirt XS : Black 30-50% Polyester 50-70% Cotton	2 pcs			
3	Polo Shirt XS : White 30-50% Polyester 50-70% Cotton	2 pcs			
4	Polo Shirt XS : Blue 30-50% Polyester 50-70% Cotton	2 pcs			
5	Polo Shirt S : Red 30-50% Polyester 50-70% Cotton	2 pcs			
6	Polo Shirt S : black 30-50% Polyester 50-70% Cotton	2 pcs			
7	Polo Shirt S : white 30-50% Polyester 50-70% Cotton	2 pcs			
8	Polo Shirt S : blue 30-50% Polyester 50-70% Cotton	2 pcs			
9	Polo Shirt M : Red 30-50% Polyester 50-70% Cotton	3 pcs			
10	Polo Shirt M : black 30-50% Polyester 50-70% Cotton	3 pcs			
11	Polo Shirt M : white 30-50% Polyester 50-70% Cotton	3 pcs			
12	Polo Shirt M : blue 30-50% Polyester 50-70% Cotton	3 pcs			
13	Polo Shirt L : Red 30-50% Polyester 50-70% Cotton	3 pcs			
14	Polo Shirt L : black 30-50% Polyester 50-70% Cotton	3 pcs			
15	Polo Shirt L : white 30-50% Polyester 50-70% Cotton	3 pcs			
16	Polo Shirt L : blue 30-50% Polyester 50-70% Cotton	3 pcs			
17	Polo Shirt XL : Red 30-50% Polyester 50-70% Cotton	3 pcs			
18	Polo Shirt XL : black 30-50% Polyester 50-70% Cotton	3 pcs			
19	Polo Shirt XL : white 30-50% Polyester 50-70% Cotton	3 pcs			
20	Polo Shirt XL : blue 30-50% Polyester 50-70% Cotton	3 pcs			
21	Polo Shirt XXL : Red 30-50% Polyester 50-70% Cotton	3 pcs			
22	Polo Shirt XXL : black 30-50% Polyester 50-70% Cotton	3 pcs			
23	Polo Shirt XXL : white 30-50% Polyester 50-70% Cotton	3 pcs			
24	Polo Shirt XXL : blue 30-50% Polyester 50-70% Cotton	3 pcs			
25	Polo Shirt XXXL : Red 30-50% Polyester 50-70% Cotton	3 pcs			
26	Polo Shirt XXXL : black 30-50% Polyester 50-70% Cotton	3 pcs			
27	Polo Shirt XXXL : white 30-50% Polyester 50-70% Cotton	3 pcs			
28	Polo Shirt XXXL : blue 30-50% Polyester 50-70% Cotton	3 pcs			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature