

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in			
COMPANY NAME:	Quotation No. 22-05-254		
CONTACT No.	Purchase Request No. G-2022-04-0340A		
Address:			
	Purpose: FABLAB Consumables for the project		
TIN No.	ABC: 280,000.00		
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase		
EMAIL ADDRESS:	Order		

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative.**

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS

Membership Certificate and e) Omnibus Sworn Statement

6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	INKS				
1	HP 831B 775ml Black Latex Ink Cartridge	3 units			
2	HP 831B 775ml Cyan Latex Ink Cartridge	3 units			
3	HP 831B 775ml Magenta Latex Ink Cartridge	3 units			
4	HP 831B 775ml Yellow Latex Ink Cartridge	3 units			
5	HP 831B 775ml Lt Cyan Latex Ink Cartridge	3 units			
6	HP 831B 775ml Lt Magenta Latex Ink Cartridge	3 units			
7	HP 831B 775ml Latex Optimizer Ink Crtg	3 units			
	PRINTHEADS				
8	HP 831 Cyan & Black Latex Printhead	3 units			
9	HP 831 Yellow and Mag Latex Printhead	3 units			
10	HP 831 Lt Mag and Lt Cyan Latex Printhead	3 units			
11	HP 831 Latex Optimizer Printhead	3 units			
	MAINTENANCE CARTRIDGES				
12	HP 831 Latex Maintenance Cartridge	2 units			
	NOTE: Please attach brochure and indicate days				
	of delivery				

Accomplished by:

Supplier's Representative (Print name and Signature)

By the authority of the University President.

C DR. DOLLY P MAROMA

BAC Chairman

Canvassed by:

Date Accomplished : _

BulSU-OP-PU-03F3 Revision: 1 Name and Signature