Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	**Quotation No. 22-05-254**
CONTACT No.	**Purchase Request No. G-2022-04-0340A**
Address:	**Purpose: FABLAB Consumables for the project**
TIN No.	**ABC: 280,000.00**
PhilGEPS Registration No.	**Delivery Period: 7 Calendar Days upon receipt of Purchase Order**
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative.**
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) ***Valid Mayor's/ Business Permit;*** ***b) BIR Certificate of Registration;*** ***c) Authority to Print Receipt;*** ***d) PhilGEPS Membership Certificate*** ***and*** ***e) Omnibus Sworn Statement***
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	INKS				
1	HP 831B 775ml Black Latex Ink Cartridge	**3 units**			
2	HP 831B 775ml Cyan Latex Ink Cartridge	**3 units**			
3	HP 831B 775ml Magenta Latex Ink Cartridge	**3 units**			
4	HP 831B 775ml Yellow Latex Ink Cartridge	**3 units**			
5	HP 831B 775ml Lt Cyan Latex Ink Cartridge	**3 units**			
6	HP 831B 775ml Lt Magenta Latex Ink Cartridge	**3 units**			
7	HP 831B 775ml Latex Optimizer Ink Crtg	**3 units**			
	PRINTHEADS				
8	HP 831 Cyan & Black Latex Printhead	**3 units**			
9	HP 831 Yellow and Mag Latex Printhead	**3 units**			
10	HP 831 Lt Mag and Lt Cyan Latex Printhead	**3 units**			
11	HP 831 Latex Optimizer Printhead	**3 units**			
	MAINTENANCE CARTRIDGES				
12	HP 831 Latex Maintenance Cartridge	**2 units**			
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3
Revision: 1
MCS