Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REOUEST FOR OUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	**Quotation No. 22-05-221**
CONTACT No.	**Purchase Request No. G-2022-04-0316**
Address:	**Purpose: For Loyalty Awards and Recognition**
TIN No.	**ABC: 300,000.00**
PhilGEPS Registration No.	**Delivery Period: 15 Calendar Days upon receipt of Purchase Order**
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative.**
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	**Plaque**	**200 units**			
	Glass 0.2" (not acrylic) Holder of glass upper Base 0.7" (balagtas gold leaves) Mid base: 5.1"x3.4" (semi pyramid) Lower base: 5.3"x3.6" Made wood (tangili, mahogany, narra or any type of top brand good lumber) with citation				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature