



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	Quotation No. 21-454-11
ADDRESS:	Purchase Request No. G-2021-11-0776
CONTACT No.	Purpose: Sports Development Competition and Webinar
TIN No.	ABC: 19,700.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	Competition Trophy and Medal				
1	Online Workout Competition Trophy	6 pcs			
	Acrylic				
	4 inches				
	color of text : Blue				
	see attached design for wording				
	1st, 2nd and 3rd for Men Category Winners				
	1st, 2nd and 3rd for Women Category Winners				
2	Online Chess Competition Trophy	9 pcs			
	Acrylic				
	4 inches				
	color of text : Blue				
	see attached design for wording				
	1st, 2nd and 3rd for Varsity Category Winners				
	1st, 2nd and 3rd for Begginer Men Category Winners				
	1st, 2nd and 3rd for Begginer Women Category Winners				
3	Online Dancesports Competition Medal	18 pcs			
	Acrylic				
	3 inches				
	color of text : Blue				
	see attached design for wording				
	1st, 2nd and 3rd for Jive Men Category Winners				
	1st, 2nd and 3rd for Cha Cha Cha Men Category Winners				
	1st, 2nd and 3rd for Rumba Men Category Winners				
	1st, 2nd and 3rd for Jive Women Category Winners				
	1st, 2nd and 3rd for Cha Cha Cha Women Category Winners				
	1st, 2nd and 3rd for Rumba Women Category Winners				
4	Plaque for Webinar	5 pcs			
	Acrylic				
	4 inches				
	color of text : Blue				
	see attached design for wording				
	Names on Plaque: 1. Robert Alvin Yap 2. Norman M. Garcia 3. Joel Valencia 4. Cielito H. Sanchez 5. Reylan M. Evale				
	Note: Please attach brochure or sample picture if any				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature