

## Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

## REOUEST FOR OUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**Mandatory to fill in**	
COMPANY NAME:	Quotation No. 21-444-11
ADDRESS:	Purchase Request No. G-2021-11-0761
	Purpose: Student Research Journal 2020 - External
CONTACT No.	Campuses
TIN No.	ABC: 15,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

## **INSTRUCTIONS TO SUPPLIERS:**

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

TEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Student Research Journal 2020 -	50 books			
	External Campuses				
	Cover: Folcote 12				
	Full color; 1-side printing				
	Color / sides: 1 color both sides				
	Size: 8.5" x 5.5" (folded size)				
	Pages: 160 (excluding cover)				
	Binding: Perfect (hot-melt glue)				
	Lamination: 1-side plastic				
	Note:				
	1. There will be three (3) reviews of lay-out prior to printing.				
	2. Scoring included				
	Note: Please attach brochure or sample				
	picture if any				

	picture if any							
Accomplis	hed by:							
			By the authority of the University President.					
				afril				
	Supplier's Representative	_	DR. DOI	LLY P. MAR	OMA			
	(Print name and Signature)		BA	AC Chairman				
Date Accor	mplished :		Canvassed by:					
			Name	e and Signatur	re			
BulSU-OP-	-PU-03F3							
Revision: 1								

MCS 11/16/2021