## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

| ** Mandatory to fill in ${ }^{* *}$ | Quotation No. 21-428-11 |
| :--- | :--- |
| COMPANY NAME: | Purchase Request No. G-2021-11-0747 |
| ADDRESS: | Purpose: For University Use |
| CONTACT No. | ABC: 620,000.00 |
| TIN No. | Delivery Period: 7 Calendar Days upon receipt of Purchase <br> Order |
| PhilGEPS Registration No. |  |
| EMAIL ADDRESS: |  |

## INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC

Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

| ITEM NO. | ITEM \& SPECIFICATION | QTY/UNIT | BRAND \& MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Spaghetti Set | 2000 sets |  |  |  |
|  | Inclusions: |  |  |  |  |
|  | 1 pc. 900 grams Pasta (Spaghetti), Premium Quality |  |  |  |  |
|  | 1pc. 1kg Spaghetti Sauce, Sweet Filipino Style |  |  |  |  |
|  | 1 can 210g. Corned Beef - Corned Beef - 100\% Pure Beef |  |  |  |  |
|  | Ecobag Red |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | Note: Please attach brochure or sample picture if any |  |  |  |  |

Accomplished by:

Supplier's Representative
(Print name and Signature)
Date Accomplished $\qquad$ Canvassed by:

