



Republic of the Philippines  
BULACAN STATE UNIVERSITY  
City of Malolos, Bulacan

**REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES**

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**\*\*Mandatory to fill in\*\***

<b>COMPANY NAME:</b>	<b>Quotation No. 21-373-09</b>
<b>ADDRESS:</b>	<b>Purchase Request No. G-2021-09-0620</b>
<b>CONTACT No.</b>	<b>Purpose: To be used for Laboratories and Offices (requirements for Accreditation and COPC)</b>
<b>TIN No.</b>	<b>ABC: 42,500.00</b>
<b>PhilGEPS Registration No.</b>	<b>Delivery Period: 7 Calendar Days upon receipt of Purchase Order</b>
<b>EMAIL ADDRESS:</b>	

**INSTRUCTIONS TO SUPPLIERS:**

- Please quote your lowest price on the items/ listed below comprising the necessary taxes.
- It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- Indicate the warranty period in cases of equipment or whenever applicable.
- Forthwith submit the accomplished quotation duly signed by your representative.
- Suppliers are required and mandated to attach and submit the following documentary requirements:  
a) *Valid Mayor's Business Permit;*    b) *BIR Certificate of Registration;*    c) *Authority to Print Receipt;*    d) *DTI/SEC Registration;*    e) *PhilGEPS Membership Certificate;* and    f) *PCAB License in cases of Infrastructure projects.*
- All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Printer 3 in 1	5pcs			
	<b>SPECIFICATION:</b>				
	<b>TECHNOLOGY</b>				
	Nozzle Configuration: 180 Nozzles Black, 59 Nozzles per Color				
	Ink Technology: Dye Ink				
	Printing Resolution: 5,760 x 1,440 DPI				
	All-in-One Functions: Print, Scan, Copy				
	<b>PRINT</b>				
	Printing Speed ISO/IEC 24734: 10pages/min Monochrome, 50pages/min Colour				
	Printing Speed: 15pages/min Colour (plain paper), 69 seconds per 10 x 15cm photo (Premium Glossy Photo Paper), 33 pages/min Monochrome (plain paper)				
	<b>SCAN</b>				
	Single-sided scan speed: (A4 black) 11 sec. with flatbed scan: 200 DPI				
	Single-sided scan speed: (A4 colour) 32sec. With flatbed scan: 200 DPI				
	Scanning Resolution: 600 DPI x 1,200 DPI (Horizontal x Vertical)				
	Output formats: BMP, JPEG, TIFF, PDF				
	Scanner type: Contact image sensor (CIS)				
	<b>PAPER / MEDIA HANDLING</b>				
	Number of paper trays: 1				
	Paper Formats: 16.9, DL (Envelope), No. 10 (Envelope), Letter, 10 x 15 cm, 13 x 18 cm. User defined, Legal, A4, A5, A6, B5, C6 (Envelope)				
	Duplex: Manual				
	Output Tray Capacity: 30sheets				
	Multifunction: 100 Sheets Standard, 100 Sheets Maximum, 20 Photo Sheets				
	Media Handling: Borderless Print				
	<b>GENERAL</b>				
	Supply Voltage: AC 220 V - 240 V				
	Consumables: Black yield 8,100 pages				
	Colour yield 6,500 pages				
	<b>Please attach brochure and indicate days of delivery</b>				

**Accomplished by:**

**Supplier's Representative**  
(Print name and Signature)

**By the authority of the University President.**  
  

**DR. DOLLY P. MAROMA**  
BAC Chairman

**Canvassed by:**

Name and Signature

ButSI-OP-PU-03F3  
Revision: 1

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