Republic of the Philippines
**BULACAN STATE UNIVERSITY**
City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

| | |
|---|---|
| **COMPANY NAME:** | **Quotation No.** 21-328-08 |
| **ADDRESS:** | **Purchase Request No.** G-2021-08-0543 |
| **CONTACT No.** | **Purpose: For Loyalty Awardee** |
| **TIN No.** | **ABC:** 200,000.00 |
| **PhilGEPS Registration No.** | **Delivery Period:** 7 Calendar Days upon receipt of Purchase Order |
| **EMAIL ADDRESS:** | |

# INSTRUCTIONS TO SUPPLIERS:
1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
**a) Valid Mayor's/ Business Permit;    b) BIR Certificate of Registration;    c) Authority to Print Receipt;    d) DTI/SEC Registration;  e) PhilGEPS Membership Certificate; and    f) PCAB License in cases of Infrastructure projects.**
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

| ITEM NO. | ITEM & SPECIFICATION | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|---|---|
| 1 | **Plaque** | 100pcs | | | |
| | Glass 0.2" (not acrylic) holder of glass upper | | | | |
| | Base 0.7" (Balagtas Gold Leaves) | | | | |
| | Mid base: 5.1" x 3.4 (Semi Pyramid) | | | | |
| | Lower base: 5.3" 3.6" Made wood | | | | |
| | (tangili, mahogany, narra or any type of top brand gold lumber) | | | | |
| | with citation | | | | |
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| | **Please attach brochure and indicate days of delivery** | | | | |

**Accomplished by:**

_____
**Supplier's Representative**
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

**DR. DOLLY P. MAROMA**
BAC Chairman

**Canvassed by:**

_____
Name and Signature

**BulSU-OP-PU-03F3**
**Revision: 1**

EGT/08/18/2021