



**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. <b>21-253-07</b>
ADDRESS:	Purchase Request No. <b>G-2021-07-0435</b>
CONTACT No.	Purpose: for Office use (Central Records Office)
TIN No.	ABC: 75,000.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar Days</b> upon receipt of Purchase
EMAIL ADDRESS:	Order

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
*a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.*
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

[illegible]

**Accomplished by:**

By the authority of the University President.

**Supplier's Representative**  
(Print name and Signature)

**DR. DOLLY F. MAROMA**  
BAC Chairman

Date Accomplished : \_\_\_\_\_

Canvassed by:

Name and Signature

**City of Malolos, Bulacan**

**NAME** \_\_\_\_\_ **Position** \_\_\_\_\_

*Surname* *First* *Middle*

**Status** \_\_\_\_\_

**GSIS No. (Reg.):** \_\_\_\_\_

**GSIS ID #:** \_\_\_\_\_

**PHILHEALTH ID No.:** \_\_\_\_\_

**PAG-IBIG I.D.#** \_\_\_\_\_

**Telephone (Landline):** \_\_\_\_\_

**Cell Phone No.:** \_\_\_\_\_

**Agency Employee #:** \_\_\_\_\_

**HIGHEST EDUCATIONAL ATTAINMENT:**

**Major Study / Specialization:**

<u>Title</u>	<u>Date Taken</u>	<u>Place</u>
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**Rating**

RECORD OF IN-SERVICE TRAINING

**CONDUCTED BY**[illegible]

**REFERENCE:**

**(To be Accomplished by Employer)**

(If married woman, give also full maiden name.  
Data herein should be checked from birth or  
baptismal certificate or some other reliable  
documents)

### PERFORMANCE RATING

31 Dec