

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 21-253-07
ADDRESS:	Purchase Request No. G-2021-07-0435
CONTACT No.	Purpose: for Office use (Central Records Office)
TIN No.	ABC: 75,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.

ГЕМ NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE		
	Printing SERVICE RECORDS 201 CARD	5,000pieces					
	size: short color: cream or dirty white						
	GSM: 400						
	back to back see attached						
		.					
	Please attach brochure or sample picture of the						
	said item/s						
ccomplis	hed by:						
			By the authority of the University				
		_		afond			
Supplier's Representative			DR. DOLLY F. MAROMA BAC Chairman				
	(Print name and Signature)		BA	AC Chairman			
Date Accomplished :			Canvassed by:				
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	-PU-03F3		Nam	e and Signature			

EGT/07-09-21

BULACAN STATE UNIVERSITY

City of Malolos, Bulacan

PERSONNEL INDEX CARD

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RECORD SERVICE

(To be Accomplished by Employer)

E:(Surn	name)	(Given Name) (M.I.)		(If married woman, give also full maiden nam Data herein should be checked from birth baptismal certificate or some other reliab documents)			
(Date)	(Pla		3			
SERVICE Inclusive Dates			6		STATION/PLACE		SEPARATION
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