



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 21-236-06
ADDRESS:	Purchase Request No. G-2021-06-0412
CONTACT No.	Purpose: For Office Use
TIN No.	ABC: 8,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
*a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration;
c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB*
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	PRINTER	1unit			
	Specification:				
	Printer Type: Print, Scan, Copy				
	Print Speed:				
	Photo Default - 10 x 15 cm / 4 x 6":				
	Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless *1				
	Draft, A4 (Black / Colour):				
	At least 33 ppm/ 15ppm *1				
	ISO 24734, A4 Simplex (Black/ Colour):				
	Up to 10ipm / 5.0 ipm *1				
	First Page Out Time from Ready Mode (Black/ Colour):				
	Approx. 10 sec / 16 sec *1				
	Copy Speed:				
	Copy Quality				
	Colour / Black-and-white; Draft / Standard				
	Maximum Copies from Standalone: 20 copies				
	Maximum Copy Size:				
	A4, Letter				
	ISO 29183, A4, Simplex (Black / Colour):				
	At least 7.0 ipm / 1.7 ipm				
	Max Copy Resolution:				
	300 x 300 dpi				
	Scan Function				
	Scanner Type:				
	Flatbed colour image scanner				
	Sensor Type:				
	CIS				
	Please attach brochure or sample picture of the said item/s				

PAGE 1 OF 3

Accomplished by:

By the authority of the University President:

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3

Revision: 1

EGT/06-25-21



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ITEM NO	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	Optical Resolution:				
	600 x 1200 dpi				
	Maximum Scan Area:				
	216 x 297 mm (8.5 x 11.7")				
	Scanner Bit Depth (Colour):				
	48-bit input, 24-bit output				
	Scanner Bit Depth (Grayscale):				
	16-bit input, 8-bit output				
	Scanner Bit Depth (Black & White):				
	16-bit input, 1-bit output				
	Scan Speed				
	Flatbed (Black / Colour):				
	200dpi: 11 sec / 200 dpi: 32 sec				
	Paper Handling				
	Number of Paper Trays: 1				
	Standard Paper Input Capacity:				
	At least 100 sheets-A4 / Letter Plain Paper (80 g/m2)				
	At least 20 sheets-Premium Glossy Photo Paper 10 sheets-Envelope, 30 sheets-Postcard				
	Output Capacity:				
	At least 30 sheets A4 plain paper				
	20 sheets, Premium Glossy Photo Paper				
	Maximum Paper Size:				
	215.9 x 1200 mm (8.5 x 47.24")				
	Paper Feed Method:				
	Friction Feed				
	Paper Size:				
	Legal, Indian-Legal (215 x 345 mm),				
	Please attach brochure or sample picture of the said item/s				

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By the authority of the University President.

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ITEM NO	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	8.5 x 13", Letter, A4, 16K (195 x 270 mm),				
	B5, A5, B6, A6, Hagaki (100 x 148 mm),				
	5 x 7", 4 x 6", Envelopes: #10, DL, C6				
	Print Margin:				
	0 mm top, left, right, bottom via custom settings in printer driver *2				
	Printing				
	Printing Technology:				
	On-demand inkjet (Piezoelectric)				
	Nozzle Configuration:				
	180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow)				
	Print Direction:				
	Bi-direction printing				
	Maximum Print Resolution:				
	5760 x 1440 dpi (with Variable-Sized Droplet Technology) 5760 x 1440 dpi (with Variable-Sized Droplet Technology)				
	Minimum Ink Droplet Size: 3pl				
	Printer Language: ESC / P-R				
	Automatic 2-sided Printing: No				
	Operating System Compatibility				
	Windows XP / Vista / 7 / 8 / 8.1 / 10				
	Windows Server 2003 / 2008 / 2012 / 2016				
	Only Printing and scanning functions are supported for Windows				
	Server OS				
	Mac OS X 10.6.8 or Later				
	Warranty				
	Period - 1 Year Manufacturer Warranty				

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