



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 21-232-06
ADDRESS:	Purchase Request No. G-2021-05-0367
CONTACT No.	Purpose: To be use in Admin office, Registrar Office and Accreditation Room
TIN No.	ABC: 22,500.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

- Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- Indicate the warranty period in cases of equipment or whenever applicable.
- Forthwith submit the accomplished quotation duly signed by your representative.
- Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	3 in 1 Printer Continuous Ink Supply System (CISS)	3pcs			
	Technology				
	Nozzle Configuration: 180 Nozzle Black, 59 Nozzles per Color				
	Ink Technology: Dye Ink				
	Printing Resolution: 5,760 x 1,440 DPI				
	All-in-One Functions: Print, Scan, Copy				
	Print				
	Printing Speed ISO/IEC 24734: 10 pages/min Monochrome, 5 pages/min Colour				
	Printing Speed: 15pages/min Colour (plain paper), 69 seconds per 10 x 15 cm photo (Premium Glossy Photo Paper), 33 pages/min Monochrome (plain paper)				
	Scan				
	Single-sided scan speed (A4 black) 11 sec. with flatbed scan; 200 DPI				
	Single-sided scan speed: (A4 colour) 32 sec. with flatbed scan; 200DPI				
	Scanning Resolution: 600DPI x 1,200 DPI (Horizontal x Vertical)				
	Output formats: BMP, JPEG, TIFF, PDF				
	Scanner type: Contact image sensor (CIS)				
	Paper Media Handling				
	Number of paper tray/s: 1				
	Paper Formats: 1.69, DL (Envelope), No. 10 (Envelope), Letter, 10 x 15 cm, 13 x 18 cm, User defined, Legal, A4, A5, A6, B5, C6 (Envelope)				
	Duplex: Manual				
	Output Tray Capacity: 30 sheets				
	Multifunction: 100 sheets Standard, 100 Sheets Maximum, 20 Photo Sheets				
	Media Handling: Borderless print				
	General				
	Supply Voltage: AC 220 V - 240 V				
	Consumables: Black yield 8,100 pages, Colour yield 6,500pages				
	Please attach brochure or sample picture of the said item/s				

Accomplished by:

By the authority of the University President,

Supplier's Representative
(Print name and Signature)

DR. DOLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3

Revision: 1

EGT/06-28-21