Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REOUEST FOR OUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 21-223-05
ADDRESS:	Purchase Request No. F-2021-05-0156
CONTACT No.	Purpose: For office used under SHINE Bulacan Project
TIN No.	ABC: 9.000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	**3-in-1 Ink Tank Printer**	1unit			
	Printer Type: Print, Scan, Copy				
	Print Speed: Draft, A4 (Black/Colored) At least 33 ppm/15ppm				
	Copy Speed: A4 {Black/Colored) At least 7ipm/1.7 ipm				
	Scan Function: 8.5" x 11.7"Maximum Scan Area or higher 600 x 1200 dpi Optical Resolution or higher				
	Scan Speed: Flatbed (Black/Colored) at 200 dpi at leasst 11 sec/32 sec				
	Paper Handling: 8,5"x 14"or Higher				
	Operating System Compatibility: At least Windows				
	Warranty: At least 1 year Manufacturer				
	Please attach brochure or sample picture of the said item/s				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3
Revision: 1
EGT/05-31-21