



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 21-157-04
ADDRESS:	Purchase Request No. G-2021-03-0243
CONTACT No.	Purpose: Color Copier
TIN No.	ABC: Php 150,000.00
PhilGEPS Registration No.	Delivery Period: 7 calendar days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	COLOR COPIER	1 unit			
	GENERAL				
	Warm up time: minimum of 19 seconds				
	First output speed Full colour: 7.7 seconds				
	B/W: 5.5 seconds				
	Continuous output				
	Speed: Full colour: 20 ppm minimum				
	B/W: 20 ppm minimum				
	Memory: 1.5 GB or higher				
	HDD: 250 GB or higher				
	Power source: 220 – 240 V, 50/60 Hz				
	COPIER				
	Copying process: Dry electrostatic transfer system or equivalent				
	Multiple copy: Up to 999				
	Resolution: 600 dpi minimum				
	PRINTER				
	Printer language Standard: PCL5c, PCL6, PDF directprint, Mediaprint (JPEG/TIFF)				
	Interface				
	Please attach brochure or sample picture of the said item/s				
			page 1 of 3		

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature



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	Standard:USB 2.0, SD slot, Ethernet 10 base-T/100 base-TX, Ethernet 1000 Base-T, Wireless LAN (IEEE 802.11a/b/g/n)				
	Network protocol: TCP/IP (IP v4, Ipv6)				
	Windows® environments: Windows® XP, Windows® Vista, Windows® 7, Windows® Server2003, Windows® Server2003R2, Windows® 8, Windows® Server 2003, Windows® Server 2003R2, Windows® Server 2008, Windows® Server 2008R2, Windows® Server 2012				
	Mac OS environments: Mac OS X Nativev.10.5 or later UNIX environments: UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux Enterprise, IBM® AIX				
	SAP® R/3® environments: SAP® R/3®				
	SCANNER				
	Scan speed: Full colour/B/W: Maximum 54 ipm				
	Resolution: Standard: 600 dpi				
	Maximum: 1,200 dpi (TWAIN)				
	File format TIFF, JPEG, PDF, High compression PDF, PDF-A Bundled drivers Network TWAIN				
	Scan to e-mail: SMTP,POP, IMAP4				
	Scan to folder: SMB, FTP				
	PAPER HANDLING				
	Recommended paper				
	Size:SRA3, A3, A4, A5, A6, B4, B5, B6				
	Paper input capacity Standard: 1,200 sheets				
	Maximum: 2,300 sheets				
	Please attach brochure or sample picture of the said item/s				
			page 2 of 3		

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By the authority of the University President

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

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