

## Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**Mandatory to fill in**	
COMPANY NAME:	Quotation No. 21-151-03
ADDRESS:	Purchase Request No. G-2021-03-0222
CONTACT No.	Purpose: for Accountign Office use
TIN No.	ABC: Php 3,200.00
PhilGEPS Registration No.	Delivery Period: 7 calendar days upon receipt of Purchase
EMAIL ADDRESS:	Order

## **INSTRUCTIONS TO SUPPLIERS:**

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.

CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box  8/unit  8/un	EM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE	
Please attach brochure or sample picture of the said item/s  Complished by:  Supplier's Representative (Print name and Signature)  By the authority of the University President    DR. DOLLY P. MAROMA  BACGairman	1		8/unit				
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Supplier's Representative (Print name and Signature)  DR. DOLLY P. MAROMA  BAC Chairman	complis	hed by:		Ry the authority of the Uniit	v Procident		
(Print name and Signature) BAC Chairman							
(Print name and Signature) BAC Chairman		Supplier's Representative	_	DR. DC	DLLY P. MAROM.	A	
		(Print name and Signature)		Ba	ACChairman		
	te Accor	mplished :		Canvassed by:			
				Name and Signature			
Name and Signature							

Revision: 1 MCB-03/22

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Page 1 of 3