

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REOUEST FOR OUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

| **Mandatory to fill in** | |
|---------------------------|---|
| COMPANY NAME: | Quotation No. 21-030-01 |
| ADDRESS: | Purchase Request No. G-2021-01-0045 |
| CONTACT No. | Purpose: Surveying of 25 Hectares BulSU lot |
| TIN No. | ABC: 175,000.00 |
| PhilGEPS Registration No. | Delivery Period: 7 Calendar Days upon receipt of Purchase |
| EMAIL ADDRESS: | Order |

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

| TEM NO. | ITEM & SPECIFICATION | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|---------|--|----------|-----------------------|------------|-------------|
| 1 | Surveying of 25 Hectares BulSU lot | 1 lot | | | |
| | | | | | |
| | (Please see attached file for Terms of Reference) | | | | |
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| Accomplished by: | |
|----------------------------|---|
| | By the authority of the University President. |
| Supplier's Representative | DR. DOLLY P. MAROMA |
| (Print name and Signature) | BAC Chairman |
| Date Accomplished : | Canvassed by: |
| BulSU-OP-PU-03F3 | Name and Signature |
| Revision: 1 | |



PROJECT MANAGEMENT OFFICE

TERMS OF REFERENCE

LOT SURVEYING 25 Hectares BulSU Lot

The objective of the lot survey is to identify lots within the BulSU External Campuses.

The scope of the lot survey will be:

- a) Establishment of bench mark (horizontal and vertical control points) on the ground at strategic locations to carry out detailed survey.
- b) Sufficient permanent control points must be constructed at strategic places and coordinated both horizontally and vertically.
- c) Control points should be established evenly/ uniformly throughout the survey area. If the control points are established using GPS, survey stations should have inter visibility at least between two control points.
- d) The structure of the survey stations should be as per the requirement of the client.
- e) The detailed survey should commence only upon mutual acceptance of the accuracy of the control points.
- f) On the detailed survey, details of the specific boundaries of a property, as well as its area has provided. All notable physical features both man-made and natural which shall be, but not limited to, buildings, monuments, posts, pipelines, existing roads and stream/ canal crossings, cross-drainage structures, septic tanks, manholes etc. which are found on the ground should be surveyed.
- g) Standard cylindrical monuments (lot markers) used in defining and marking corners shall be made of concrete (mixture 1:2:3) at least 15 cm in diameter by 40 cm in depth and must be set 35 cm in the ground at the corners of lots.
- h) After the lot survey was done, survey plan and the lot data computation signed by the Licensed Geodetic Surveyor should be submitted.

Prepared by

Ma. Victoria V. Umali

PMO Engineer

Noted by:

Ar. Ma. Saturnina C. Parungao, fuap Deputy Director, Project Management Office