

## Republic of the Philippines **BULACAN STATE UNIVERSITY** City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**Mandatory to fill in**	
COMPANY NAME:	Quotation No. 21-023-01
ADDRESS:	Purchase Request No. G-2021-01-0040
CONTACT No.	Purpose: For Office Use
TIN No.	ABC: 70,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

## **INSTRUCTIONS TO SUPPLIERS:**

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

TEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Laptop	1 unit			
	* Display - 14" LED Screen (or higher) 1920 x				
	1080 FHD Resolution				
	* Procesor - Intel Core i7 - 8th Gen (or higher)				
	* Memory - 8G DDR4 (or higher)				
	* Storage Drive - 120 GB SSD (or higher) 1 TB				
	7200 RPM SAta HDD				
	* Optical Disk Drive - DVD\CD Drive (built-				
	in)				
	* Graphics Caprocessor - 2GB VRAM (or				
	higher) * Connectivty - 10/100/1000 Gigabit Ethernet,				
	802.11 b/g/n Wireless LAN				
	* Operating System - Windows 10 Home 64				
	bit Licensed				
	* Microsoft Office - Office 2016 or later				
	(Licensed with product key)				
	* Battery - 6-ell Li-lon				
	Please attach brochure or sample picture of the				
	said item/s				

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Accomplished by:		By the authority of the University President.  DR. DOLLY F. MAROMA					
Supplier's Representative		•					
(Print name and Signature)			BAC <b>C</b> hairman				
Date Accomplished :			Canvassed by:				
BulSU-OP-PU-03F3			Name and Signature				
Revision: 1							
MCS/01-14-2							