



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. G-2021-01-0017
ADDRESS:	Purchase Request No. 21-018-01
CONTACT No.	Purpose: Multifunctional Printer
TIN No.	ABC: 9,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

- Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- Indicate the warranty period in cases of equipment or whenever applicable.
- Forthwith submit the accomplished quotation duly signed by your representative.
- Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Multifunctional Printer	1 unit			
	Technology - Nozzle Configuration= 180 Nozzles Black, 59 per Color , Ink Technology =Dye Ink , Printing Resolution = 5,760x1,440 DPI, All-in-One Functions= Print, Scan, Copy				
	Print - Printing Speed ISO/IEC 24734= 10 pages/min, Monochrome-5 pages/min, Colour , Printing Speed = 15 pages/min, Colour (Plain paper), 69 Seconds per 10x15cm photo (Premium Glossy Photo Paper), 33 pages/min, Monochrome (plain paper)				
	Scan - Single-sided scan speed= (A4 black) 11 sec. with flatbed scan; 200 DPI, Single-sided scan speed= (A4 colour) 32 sec. with flatbed scan; 200 DPI, Scanning Resolution= 600 DPI x 1,200 DPI (Horizontal x Vertical) Output Formats= BMP, JPEG, TIFF, PDF Scanner type= Contact image sensor (CIS)				
	Paper/media handling - Number of paper trays 1, Paper Formats = 16:9, DL (Envelope), No. 10 (Envelope), Letter, 10 x 15cm, 13x18cm, User defined, Legal, A4, A5, A6, B5, C6 (Envelope), Duplex = Manual, Output Tray Capacity =30 Sheets, Multifunction =100 Sheets Standard, 100 sheets Maximum, 20 Photo Sheets, Media Handling= Borderless print				
	General -Supply Voltage= AC 220 V-240V, Consumables= Black yield 8,100 pages Colour yield 6,500 pages				
	Compatible operating systems - Mac OS 10.10.x, Mac OS10.7.x, Mac OS 10.8.x, Mac OS 10.9.x, Mac OS X 10.6.8 or later, Windows 10, Windows 7, Windows 7x64, Windows 8, Windows 8 (32/64 bit), Windows 8.1, Windows 8.1x64 Edition, Windows Vista, Windows Vista x64, Windows XP, Windows XPx64, XP Professional x64 Edition				
	Please attach brochure or sample picture of the said item/s				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature