

### Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

#### REOUEST FOR OUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**Mandatory to fill in**	
COMPANY NAME:	Quotation No. 20-330-11
ADDRESS:	Purchase Request No. G-2020-11-0634
CONTACT No.	Purpose: For Office Use
TIN No.	ABC: 55,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

# **INSTRUCTIONS TO SUPPLIERS:**

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	HP Ink 202A HP	2 set			
	Black				
	Cyan				
	Magenta				
	Yellow				
2	External DVD Writer	1 pc			
	*See attached specifications				
	-				
	Please attach brochure or sample picture of the				
	said item/s				

	said item/s				
Accomplisl	hed by:				
		By the authority of the University President.			
	Supplier's Representative	-	ASSOC. PROF. J	OSEPH ROY F. CELESTINO	
	(Print name and Signature)	•	В	AC Chairman	
Date Accomplished :			Canvassed by:		
		·	Nan	ne and Signature	
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Revision: 1					
MCS/11-26-20	020				



# BULACAN STATE UNIVERSITY City of Malolos, Bulacan

## Management Information System Office

### MANAGEMENT INFORMATION SYSTEM OFFICE

November 25, 2020

### Proposed ICT Unit/s Specifications

Item type:

External DVD Writer

Office/College:

**VPAF** 

Specification:

• Read Speed

DVD-ROM: 8X

DVD+R:8X

DVD-R:8X

DVD+R(SL, M-DISC): 8X

DVD+RW:8X

DVD-RW:8X

DVD+R(DL):8X

DVD-R(DL):8X

CD-ROM: 24X

CD-R: 24X

• Write Speed

DVD+R:8X

DVD-R:8X

DVD+R(SL, M-DISC): 4X

DVD+RW:8X

DVD-RW: 6X

DVD+R(DL): 6X

DVD-R(DL): 6X

CD-R: 24X

CD-RW: 24X

Interface

USB 2.0 (Type-C + Type-A)

O/S Compatibility

Windows® 10

Windows® 8 / 8.1

Mac OS® X 10.6 and above

• Power Requirement

USB Power  $+5V \pm 5\%$ 

Prepared by:

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Staft MIS

Noted by

ENGR. ROGELIO DC. PIMENTEL

Director, MIS