

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in		
COMPANY NAME:	Quotation No. 20-300-11	
ADDRESS:	Purchase Request No. G-2020-10-0527	
CONTACT No.	Purpose: For Office Use	
TIN No.	ABC: 285,000.00	
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase	
EMAIL ADDRESS:	Order	

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.

2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable

3. Indicate the warranty period in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation duly signed by your representative.

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.

6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

TEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Junior Executive Chair	30 UNIT			
	Ergonomic chair, Materials: Mesh Backrest				
	with Plastic Armrest, Foam Seat. R: 300mm				
	Chrome Base with Nylon Casters, Features:				
	Tilt Lock tension mechanism				
2	Computer Table	30 UNIT			
	Chrome Main Frame, Colored Tempered				
	Glass, MDF PVC Drawers, Color Black, Size:				
	L35.34" x W17.72" x H31.10"				
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	Supplier's Representative		ASSOC. PROF. JO		SELESTINO
	(Print name and Signature)		BA	AC Chairman	~
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			Nam	e and Signature	
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