



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 20-246-10
ADDRESS:	Purchase Request No. F-2020-04-0108
CONTACT No.	Purpose: For Travel Management use
TIN No.	ABC: 42,400.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

- Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable.
- Indicate the warranty period in cases of equipment or whenever applicable.
- Forthwith submit the accomplished quotation duly signed by your representative.
- Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) DTI/SEC Registration; e) PhilGEPS Membership Certificate; and f) PCAB License in cases of Infrastructure projects.
- All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	LAPEL MICROPHONE HEADSET WITH SPEAKER FOR TOUR GUIDING	12 units			
	- Portable				
	- Rechargeable Li-ion				
	- 150mAh battery				
	- 87.5 - 110 MHZ turntable				
2	AIRLINE LIFE VEST	12 pieces			
	Yellow				
	Material: Polyurethane Coated Nylon				
3	AIRLINE OXYGEN MASK	12 pieces			
4	GLOBE MAP	2 pieces			
	Approx 20cm, Base diameter 16cm, height 30cm				
	Material: plastic				
	Constellation rotating world globe				
5	WALL CLOCK	6 pieces			
	Round				
	Size: 12inches				
6	BLOOD PRESSURE MONITOR	2 pieces			
	Sphygmomanometer				
	Long lasting, thicker rubber bladder				
	Authentic, luminous dial face				
	Natural cotton fiber cuff, durable and stain resistant with velcro closure				
	Inflation System is latex free and has an easy-release deflation valve				
	Brass gauge				
	With pouch				
	DIGITAL				

Accomplished by:

By the authority of the University President.

 Supplier's Representative
 (Print name and Signature)

 Assoc. Prof. JOSEPH ROY F. CELESTINO
 BAC Chairman

Date Accomplished : _____

Canvassed by:

 Name and Signature