## Vacant Position

## (2) Administrative Aide III

Vice Carmina Dionisio (HRMO)

Aileen Hernandez (Cashier)

See posted requirements for the position. Application may be filed to the HRM Office on or before October 28, 2016

## Republic of the Philippines Bulacan State University City of Malolos, Bulacan



RECOUNT STATE

REGION

III

AGENCY

Bulacan State University

POSITION TITLE

Two (2) Administrative Aide III

**OFFICE** 

BSU, City of Malolos, Bulacan

SALARY GRADE

3-1

ITEM NUMBERS

BULSUB-ADA3-39-2004

BULSUB-ADA3-43-2004

## QUALIFICATION STANDARDS

**EDUCATION** 

: Completion of two years in College

**TRAINING** 

: None required

**EXPERIENCE** 

: None required

ELIGIBILITY

: Career Service (Sub professional) First Level Eligibility

Very truly yours,

HELEN P. VALENTIN

Supervising Administrative Officer