

STATEMENT OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES
As of the Quarter Ending SEPTEMBER 30, 2013

Annex A

Department : **STATE UNIVERSITIES AND COLLEGES**
Agency/Operating Units : **BULACAN STATE UNIVERSITY**
Region/Province/City : **III / BULACAN / CITY OF MALOLOS**
Fund : **GENERAL FUND 101**

Particulars	Appropriations			Allotments				Current Year Obligations				Current Year Disbursements				Balances								
	Authorized Appropriation	Adjustments	Adjusted Appropriations	1st Quarter ending	2nd Quarter ending	3rd Quarter ending	4th Quarter ending	Allotments Received	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending	Total	1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending	Total	Unreleased Appropriations	Unobligated Allotment	Unpaid Obligations
1	2	3	(2+3)=4	6	7	8	9	5	6	7	8 = (5-6+7)	9	10	11	12	13 = (9+10+11+12)	14	15	16	17	18 = (14+15+16+17)	19 = (4-8)	20 = (8-13)	21 = (13-18)
I. CURRENT YEAR BUDGET/APPROPRIATIONS																								
A. AGENCY SPECIFIC BUDGET																								
Personnel Services	193,348,000.00		193,348,000.00					193,348,000.00			193,348,000.00	45,931,360.08	47,315,173.95	41,523,393.84		134,769,927.87	44,408,499.00	47,384,713.65	41,771,156		133,564,366.84	-	58,578,072.03	1,205,559.13
Maintenance & Other Operating Expenses	89,361,000.00		89,361,000.00					89,361,000.00			89,361,000.00	10,266,046.32	17,689,968.56	17,864,616.53		45,320,631.21	9,811,151.04	16,122,367.67	19,055,990		44,989,508.56	-	43,440,368.79	931,122.65
Financial Expenses																								
Capital Outlays	6,892,000.00		6,892,000.00					6,892,000.00			6,892,000.00													
B. SPECIAL PURPOSE FUNDS																								
Miscellaneous Personnel Benefits Fund																								
Personnel Services		5,491,500.00	5,491,500.00							5,491,500.00	5,491,500.00		5,450,500.00		5,450,500.00		5,440,500.00				5,440,500.00	-	41,000.00	10,000.00
Pension and Gratuity Fund / Retirement Benefits Fund																								
Personnel Services		2,924,952.00	2,924,952.00							2,924,952.00	2,924,952.00	765,458.77	1,062,976.11	1,210,435.27		3,038,870.15	765,458.77	1,062,976.11	1,210,435		3,038,870.15	-	(113,918.15)	-
Priority Development Assistance Fund																								
Maintenance & Other Operating Expenses		1,450,000.00	1,450,000.00							1,450,000.00	1,450,000.00	350,000.00	100,000.00	1,000,000		1,450,000.00		400,000.00	1,000,000		1,400,000.00	-	-	50,000.00
Others (please specify)																								
C. AUTOMATIC APPROPRIATIONS																								
Retirement and Life Insurance Premium																								
Personnel Services	18,846,000.00		18,846,000.00					18,846,000.00			18,846,000.00	4,462,973.04	4,282,020.18	4,381,296.31		13,126,289.53	2,976,787.68	4,360,297	4,382,967		11,720,051.12	-	5,719,710.47	1,406,238.41
Customs Duties and Taxes																								
Maintenance & Other Operating Expenses																								
Others (please specify)																								
TOTAL CURRENT YEAR BUDGET/APPROPRIATIONS	308,447,000.00	9,866,452.00	318,313,452.00					308,447,000.00		9,866,452.00	318,313,452.00	61,775,838.21	75,900,639	66,079,742		203,756,218.86	57,961,896.48	74,770,854	67,420,548		200,153,298.67		114,557,233.14	3,602,920.19
II. PRIOR YEAR'S BUDGET/CONTINUING APPROPRIATIONS																								
D. UNRELEASED APPROPRIATION																								
Personnel Services																								
Maintenance & Other Operating Expenses																								
Capital Outlays																								
E. SPECIAL PURPOSE FUNDS																								
Calamity Fund																								
Maintenance & Other Operating Expenses																								
Capital Outlays																								
Priority Development Assistance Fund																								
Maintenance & Other Operating Expenses																								
F. UNOBLIGATED ALLOTMENT																								
Personnel Services (under CFAG)																								
Maintenance & Other Operating Expenses	5,934,820.90		5,934,821					5,934,820.90			5,934,820.90	3,512,201.54	1,745,949.19	647,734		5,905,885.05	1,532,952.23	1,867,388.51	640,675		4,041,015.33	-	28,935.85	1,864,869.72
Capital Outlays																								
TOTAL PRIOR YEAR'S BUDGET/ CONT. APPROPRIATION	5,934,820.90		5,934,820.90					5,934,820.90			5,934,820.90	3,512,201.54	1,745,949	647,734		5,905,885.05	1,532,952.23	1,867,388.51	640,675		4,041,015.33		28,935.85	1,864,869.72
GRAND TOTAL	314,381,820.90	9,866,452.00	324,248,272.90					314,381,820.90		9,866,452	324,248,272.90	65,288,039.75	77,646,588	66,727,476		209,662,103.91	59,494,848.72	76,638,242.72	68,061,223		204,194,314.00		114,586,168.99	5,467,789.91

Certified Correct:

NENITA B. CHICO
Budget Officer IV
Date: October 16, 2013

Certified Correct:

FELICITAS G. MIRABUENOS
Agency Chief Accountant
Date: October 16, 2013

Approved By:
MARIANO C. DE JESUS, Ed. D.
University President

INSTRUCTIONS :

- The Statement of Appropriations, Allotments, Obligations, Disbursements and Balances (SAADB) shall be:
 - prepared by all agencies' central offices/regional offices/operating units in reporting the appropriations, the allotments received, the obligations and the disbursements/expenditures made for the reporting period.
 - For highly decentralized departments (such as DepEd, DPWH, DA, etc.) their lowest operating units (division/district/field offices) shall submit a copy of their reports to their respective Regional Offices (ROs) for consolidation. Subsequently the ROs shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to the Central Office (CO). In turn, the
 - presented by fund (Fund 101, 151, etc), appropriation source (Current Year's Budget and Prior Year's Budget) and by allotment class (PS, MOOE, FE, CO).
 - certified correct by the Budget Officer (data on appropriations, allotments and obligations) and Chief Accountant (data on disbursements). This shall be approved by Head of Agency/Authorized Representative.
 - submitted to the Government Accountability Sector, Commission on Audit (COA), copy furnished the Audit Team Leader and the Department of Budget and Management (DBM).
- In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs and CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. The CO of these
- due for submission to COA and DBM within 30 days after the end of the quarter.
- Column 1 - Particulars shall indicate the allotment class (PS, MOOE, FE and CO) and sources of funds (Current Year's Budget and Prior Year's Budget).
- Columns 2 to 4 shall reflect the available appropriations from all sources:
 - Column 2 - authorized regular appropriations for the agency/operating unit.
 - Column 3 - adjustments representing appropriations corresponding to allotment releases from Special Purpose Funds and transfers to/from other department/agency resulting to increase/reduction of appropriations. This shall include realignment from one allotment class to another.
 - Column 4 - adjusted appropriations representing total of columns 2 and 3.
- Columns 5 to 8 shall reflect the available allotments identified by source, as recorded in the Registry of Allotments and Obligations (RAOs):
 - Column 5 - allotments received for the period, thru ABM and SAROs.
 - Column 6 - allotments transferred to bureaus/regional offices/operating units. This should correspond to the data reflected under Annex A-1, Columns 9 to 12.
 - Column 7 - additional allotments received from central office/regional office/operating units. This should correspond to the data reflected under Annex-A1, Item B.
 - Column 8 - total of columns 5, 6 and 7.
- Columns 9 to 13 shall reflect the actual obligations/expenditures incurred, broken down by quarter, as recorded in the RAOs.
 - Columns 9 to 12 - total current year obligations for the quarters ending March, June, September and December. This shall correspond with Columns 3 to 6 in Annex B.
 - Column 13 - total of columns 9, 10, 11 and 12.
- Columns 14 to 17 shall reflect the actual disbursements, broken down by quarter, as recorded in the Report of Checks Issued/General Journal.
 - Columns 14 to 17 - total disbursements for the quarters ending March, June, September and December. This shall correspond with Columns 8 to 11 in Annex B.
 - Column 18 - total of columns 14, 15, 16 and 17.
- Columns 19 to 21 shall reflect the balances of appropriations, allotments and unpaid obligations at the end of the reporting period:
 - Column 19 - balance of appropriations not released for the period.
 - Column 20 - balance of allotment not obligated for the period.
 - Column 21 - balance of unpaid obligations for the period, consisting of accounts payable and obligations not yet due and demandable.