

## Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan PROCUREMENT OFFICE

QUOTATION NO. 24-04-0235

#### REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

### I. INSTRUCTIONS TO BIDDERS

- 1. Please indicate the following information in your bid
- a. Company name, Address, Contact No., TIN, E-Address and delivery Period Bank name and Account no.
- b. Bidder's offer/warranty period (technical specifications/ brand) per item

- c. Unit Price, Total Price and Total Amount
- d. Name of Bidder's Authorized Representative
- e. Signature and Date
- 2. All Mandatory with asterisk (\*)#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

# II. ELIGIBILITY AND OTHER REQUIREMENTS

- Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:
- 1. Valid and Current Mayor's / Business Permit
- 2. Valid and Current PhilGEPS Registration Certificate / Number
- 3. Income / Business Tax Return (for ABC's Above Php 500,000.00)

- 4. Omnibus Sworn Statement (for ABC's above Php 50,000.00) 5. Philippine Contractors Accreditation Board License (Insfrastructure)
- 6. Professional Liscense/Curriculum Vitae (Consulting Services)

### III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED

: APRIL 12, 2024

ENDUSER : CAESAR/DIO : F-2024-04-0147

DEADLINE OF SUBMISSION MODE OF PROCUREMENT

: APRIL 17, 2024 : SHOPPING-Ordinary/Regular Office Supplies &

PR. NO.

APPROVED BUDGET FOR THE CONTRACT:

Equipment [Sec. 52.1.b]

328,400.00

PURPOSE: FOR IMPLEMENTATION OF PCAARRD PROJECT

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
1	2000	pcs		Plastic Pot (Black color) 10cm *9.5cm -Lightweight, thin, soft, and not easy to breakGood durability, long service life, antiagingBalanced drainage. Ventilation function is strong, and helps the plants growSoil and fertilizer utilization rate is high.				
2	2000	pcs		Plastic Pot (Black color) 13cm *11cm -Lightweight, thin, soft, and not easy to breakGood durability, long service life, antiagingBalanced drainage. Ventilation function is strong, and helps the plants growSoil and fertilizer utilization rate is high.				
3	20	pcs		Garden Shovel				
4	20	pcs		Pruning Shear 8.5" 220mm				
5	100	pcs		Waterproof and Anti-slip Gardening Gloves				
6	10	pcs		Portable Gardening Greenhouse 2 Tier 4 Shelf Steeple with PE White Cover,GreenHouse - Material: powder-coated tubular steel frame, PE White cover -Product dimensions: 2.5m wide * 3m long * 2m high with -Gross Weight: 16.5 lbs -with Installation				
7	400	pcs		stainless steal utility cart, 2 shelf -Smooth, wipe-clean shelves feature a deep -44.5 mm lip to contain spils -with swivel castors -the handles extends 711mm above the deck -Capacity 181 kg				
			BY LOT					
_			NOTE:					
			Please attach brochure and indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
					TC	OTAL QUOTED AMOUNT		

IV. MANDATORY TO	D BE FILLED OUT BY BIDDER	IV. SIGNATURE OF AUTHORIZED PERSONNEL		
COMPANY NAME/		DATE OF CANVASS:		
BANK NAME*	:		Canvassed by:	
BANK ACCOUNT NO.				
ADDRESS*	:	Buyer's Name and Signature	Date	
TAX ID NO.*	:			
CONTACT NO.*	:			
EMAIL ADDRESS*	:		Buyer's Name and Signature	Date
DELIVERY PERIOD*				
Bidders Declaration:		DV THE ALTHOUGH VOICE IN DROCKING WING OFFICE		
We have "Read and Agreed	with the instructions and Terms and Conditions" stated in this quotation and "Reviewe	BY THE AUTHORITY OF THE PROCUREMENT OFFICE		
	detailed specifications signed by duly authorized representative of our company.	0.		
			ATTY. JEANETTE B. ESPLANA	4-12-24
	Bidder's Authorized Representative	Date	Head of Procurement Office	Date
	(Printed Name and Signature)			Direc
BulSU-OP-PU-03F3				
Revision: 2				

ROIE 4.12.24