



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan
PROCUREMENT OFFICE

QUOTATION NO. 24-04-0239

REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

I. INSTRUCTIONS TO BIDDERS

1. Please indicate the following information in your bid
- a. Company name, Address, Contact No., TIN, E-Address and delivery Period
Bank name and Account no.
- b. Bidder's offer/warranty period (technical specifications/ brand) per item
2. All Mandatory *with asterisk (*)*#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.
- c. Unit Price, Total Price and Total Amount
- d. Name of Bidder's Authorized Representative
- e. Signature and Date

Other Instruction and Terms and Conditions please see it at the back of this page.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

1. Valid and Current Mayor's / Business Permit
2. Valid and Current PhilGEPS Registration Certificate / Number
3. Income / Business Tax Return (for ABC's Above Php 500,000.00)
4. Omnibus Sworn Statement (for ABC's above Php 50,000.00)
5. Philippine Contractors Accreditation Board License (Infrastructure)
6. Professional Liscense/Curriculum Vitae (Consulting Services)

III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED : APRIL 2, 2024

DEADLINE OF SUBMISSION : APRIL 8, 2024

MODE OF PROCUREMENT : SMALL VALUE PROCUREMENT [Sec. 53.9]

ENDUSER : EXECUTIVE SECRETARY

PR. NO. : G-2024-03-0360

APPROVED BUDGET FOR THE CONTRACT:

18,200.00

PURPOSE: FOR 2024 SCIENCE AND TECHNOLOGY YOUTH LEADERSHIP ENCAMPMENT ON APRIL 16-19, 2024

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
1	13	pcs	T-SHIRT - ROUND NECK C with COLLAR	Specification: -Sublimation Printed -Color: Red, Yellow/Gold, Black and White -With BulSU logo in Front and Back -Printed: Bulacan State University with BulSU Logo -Font Style: Impact, Bold and Big Letters "B", Letter "S", Letter "U" -Font Color: Black -Actual Size: 2 Inches				
2	13	pcs	BULSU JACKET	Maroon, Solid Colour Wide ribbing at the cuffs and hem Length: Regular length Sleeve Length: Long Sleeve Style: Bomber Jacket Collar: Stand-up Collar Shell: Polyester 100% Lining: Polyester 100% Side Pockets with a concealed press-stud Inner pocket with a press-stud Printed: Bulacan State University with BulSU logo Font Style: Impact, big letters "B", Letter "S", Letter "U" Font Color: Black Actual Size: 2 Inches				
				NOTE: Delivered date on or before April 12, 2024				
			BY LOT					
			NOTE:					
			Please attach brochure and indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					

TOTAL QUOTED AMOUNT

IV. MANDATORY TO BE FILLED OUT BY BIDDER

COMPANY NAME/

BANK NAME* :

BANK ACCOUNT NO. :

ADDRESS* :

TAX ID NO.* :

CONTACT NO.* :

EMAIL ADDRESS* :

DELIVERY PERIOD* :

Bidders Declaration:

We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.

Bidder's Authorized Representative

(Printed Name and Signature)

Date

BulSU-OP-PU-03F3
Revision: 2

ROIE 4.2.24

IV. SIGNATURE OF AUTHORIZED PERSONNEL

DATE OF CANVASS: _____
Canvassed by: _____

Buyer's Name and Signature Date

Buyer's Name and Signature Date

BY THE AUTHORITY OF THE PROCUREMENT OFFICE

ATTY. JEANETTE B. ESPLANA

Head of Procurement Office

Date

4-2-24