

QUOTATION NO. 24-03-0178

## REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: [procurement@bulsu.edu.ph](mailto:procurement@bulsu.edu.ph)

## I. INSTRUCTIONS TO BIDDERS

1. Please indicate the following information in your bid

a. Company name, Address, Contact No., TIN, E-Address and delivery Period  
Bank name and Account no.

c. Unit Price, Total Price and Total Amount  
d. Name of Bidder's Authorized Representative

b. Bidder's offer/warranty period (technical specifications/ brand) per item

e. Signature and Date  
 the quotation ineligible/ disqualified.

2. All Mandatory *with asterisk (\*)*#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

*Other Instruction and Terms and Conditions please see it at the back of this page.*

Note: BuLSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

## II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

1. Valid and Current Mayor's / Business Permit

#### 4. Omnibus Sworn Statement (for ABC's above Php 50,000.00)

2. Valid and Current PhilGEPS Registration Certificate / Number

### 5. Philippine Contractors Accreditation Board License (Infrastructure)

3. Income / Business Tax Return (for ABC's Above Php 500,000.00)

6. Professional Liscense/Curriculum Vitae (Consulting Services)

### III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED : MARCH 14, 2024

ENDUSER : GENDER AND DEVELOPMENT CENTER

DEADLINE OF SUBMISSION : MARCH 19, 2024

PR. NO. : G-2024-03-0299


**MODE OF PROCUREMENT** : SMALL VALUE PROCUREMENT [Sec. 53.9]

**APPROVED BUDGET FOR THE CONTRACT:**

68,000.00

**PURPOSE: TO BE USED IN THE LACTATION ROOM**

[illegible]

IV. MANDATORY TO BE FILLED OUT BY BIDDER		IV. SIGNATURE OF AUTHORIZED PERSONNEL	
COMPANY NAME/		DATE OF CANVASS: _____	
BANK NAME* :		Canvassed by:	
BANK ACCOUNT NO. :		_____	
ADDRESS* :		Buyer's Name and Signature _____ Date _____	
TAX ID NO.* :		_____	
CONTACT NO.* :		Buyer's Name and Signature _____ Date _____	
EMAIL ADDRESS* :		_____	
DELIVERY PERIOD* :		_____	
Bidders Declaration:		BY THE AUTHORITY OF THE PROCUREMENT OFFICE	
We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.		for  3-14-24	
_____		ATTY. JEANETTE B. ESPLANA	
Bidder's Authorized Representative		Head of Procurement Office	
(Printed Name and Signature)		Date _____	
Date _____		_____	
BulSU-OP-PU-03F3		_____	
Revision: 2		_____	
ROIE 3.14.24		_____	