

# Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan PROCUREMENT OFFICE

**QUOTATION NO. 24-03-0174** 

### REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

### I. INSTRUCTIONS TO BIDDERS

- 1. Please indicate the following information in your bid
- a. Company name, Address, Contact No., TIN, E-Address and delivery Period Bank name and Account no.
- b. Bidder's offer/warranty period (technical specifications/ brand) per item

d. Name of Bidder's Authorized Representative

c. Unit Price, Total Price and Total Amount

- e. Signature and Date
- 2. All Mandatory with asterisk (\*)#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

PR. NO.

### II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

1. Valid and Current Mayor's / Business Permit

DATECREATED

DEADLINE OF SUBMISSION

MODE OF PROCUREMENT

- 2. Valid and Current PhilGEPS Registration Certificate / Number
- 3. Income / Business Tax Return (for ABC's Above Php 500,000.00)

III. TO BE FILLED BY PROCUREMENT PERSONNEL

: MARCH 14, 2024

: MARCH 19, 2024 : SMALL VALUE PROCUREMENT [Sec. 53.9] 4. Omnibus Sworn Statement (for ABC's above Php 50,000.00)

- 5. Philippine Contractors Accreditation Board License (Insfrastructure)
- 6. Professional Liscense/Curriculum Vitae (Consulting Services)

: G-2024-03-0295 APPROVED BUDGET FOR THE CONTRACT:

ENDUSER: GENDER AND DEVELOPMENT CENTER

## PURPOSE: TO BE USED DURING THE CONVOCATION PROGRAM IN CELEBRATION OF THE NATIONAL WOMEN'S MONTH (MARCH 18, 2024)

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
			TARPAULIN					
1	2	pcs		Tarpaulin, 2 ft x 5 ft (Welcome - with picture standee)				
2	2	pcs		Tarpaulin, 4 ft x 11 ft (Welcome - Guest with picture)				
			BY LOT					
<u> </u>		-			-			
<u></u>			NOTE:		-			
			Please attach brochure and indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
			1		T	OTAL QUOTED AMOUNT		1
IV. MANDATORY TO BE FILLED OUT BY BIDDER  IV. SIGNATURE OF AUTHORIZED								

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IV. MANDATORY TO	BE FILLED OUT BY BIDDER	IV. SIGNATURE OF AUTHORIZED PERSONNEL			
COMPANY NAME/		DATE OF CANVASS:			
BANK NAME*	:	Canvassed by:			
BANK ACCOUNT NO.	:				
ADDRESS*	:	Buyer's Name and Signature	Date		
TAX ID NO.*	:				
CONTACT NO.*	:				
EMAIL ADDRESS*	:	Buyer's Name and Signature	Date		
DELIVERY PERIOD*	:				
			-		
Bidders Declaration:		BY THE AUTHORITY OF THE PROCUREMENT OFFICE			
We have "Read and Agreed	with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.	Ly tenholy	1 111 05		

Bidder's Authorized Representative

(Printed Name and Signature)

Date

ATTY. EANETTE B. ESPLANA

Head of Procurement Office

BulSU-OP-PU-03F3

Revision: 2