



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	Quotation No. 24-01-0011
CONTACT No.	Purchase Request No. G-2024-01-0008
Address:	Purpose: For the replacement of defective downlights and spare fixture in COE faculty office
	ABC: 67,350.00
TIN No.	Delivery fees if any:
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary fees including delivery and taxes such as VAT
2. It is mandatory to indicate the brand and/ or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate; e) Omnibus Sworn Statement
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

Pls. fill up this blank Space

ITEM NO.	ITEM & SPECIFICATION	QTY UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	LED SMD SLIM ROUND DOWNLIGHT	74 unit			
	7 inches				
	16 watts				
	220-240 Volts				
	1600 Luminous flux				
	50000 Hours lifetime				
	Frame color.white.				
	Light color.normal white.				
	Type:Recess				
2	LED Panel Lamp 60x60	3 unit			
	Light intensity: 3600 to 3960 lumens.				
	Wattage: 36 W.				
	Voltage: 85-265V.				
	Width: 595mm.				
	Length: 595mm.				
	Height: 9mm.				
	Frame color: white.				
	Light color: normal white.				
	Type: Recess				
	Note: By lot purchased				
	Supplier must provided actual sample or actual specs				
	BY LOT				
	NOTE:				
	Please attach brochure and indicate days of delivery				
	Conduct a site inspection prior to submitting the quotation, for goods that require installation				

Accomplished by:	By the authority of the University President.
Supplier's Representative (Print name and Signature)	DR. RAFAEL D. DAYAO BAC Chairperson
Date Accomplished : _____	Canvassed by:
	Name and Signature

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Revision: 1
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