



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 23-10-777
CONTACT No.	Purchase Request No. G-2023-10-1071
Address:	Purpose: Procurement of Equipment for Laboratory Enhancement (compliance for Accreditation) - Several Furnitures
TIN No.	ABC: 313,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days upon receipt of
EMAIL ADDRESS:	Purchase Order

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate e) Omnibus Sworn Statement
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

Pls. fill up this blank Space

ITEM NO.	ITEM & SPECIFICATION	QTY UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	STORAGE CABINET SWING METAL DOOR (PER UNIT)	5 units			
	Specifications:				
	All steel fabricated in cold rolled sheets (CRS) with five (5) adjustable shelves,				
	Six (6) compartment double swing door provided with imported flush handle with lock duplicate keys				
	Gauge#18				
	Deimension:72"HX36"W X 18"D				
	Powdered Coated Finished oven baked with Anti Rush Protection				
	Standard				
	Color: Dark Gray				
2	Sofa Set	1 set			
	Specification				
	3 seater				
	Width: 185 cm				
	Depth: 78 cm				
	Height: 85 cm				
	Frame: Plywood & Gmelina wood				
	Fixed Seat Cushion: Polyurethane foam				
	Fixed Back Cushion: Polyurethane foam				
	Fabric: 100% Polyester				
3	Teacher's Table with drawers	11 unit			
	Specifications				
	Color : Brown/Gray				
	Materials: Office Table (melamine scratch proof)				
	• Drawers with safety lock.				
	L100CM X W49CM X H75CM				
4	Junior Executive Chair	31 units			
	Specs:				
	Midback Mesh Fabric Black				
	Heavy duty metal base				
	Gasify - adjustable height - adjustable scoive				
	Rotation till mechanism				
	Comfortable seating position				
	Breakdown:				
	All Laboratories=8 units				
	Computer Lab B-304=25 units				
5	Demonstration Table	3 units			
	Specifications:				
	Rectangular Butcher Block table tops that are 1 3/4",				
	Fully Welded Frame				
	2"x 1"rectangular 18-gauge steel frame				
	welded to the 17/8" round 16-gauge steel legs.				
	15-gauge gussets attach the frame securely to the table top.				
6	Electric Table with outlet	3 units			
	Specifications				
	(Height: 81cm[32"]; Width: 61cm[24.5"]; Length: 239cm[95.5"]				
	Thickness: 9.5cm[1"]], With 3 pcs, 3 Gang 220VAC Outlet,				
	Outlets are attached to the table by means of a box extension of 4" x 4".				
	By Lot				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. CECILIA A. GERONIMO
BAC Chairperson

Date Accomplished : _____

Canvassed by:

Name and Signature