

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 23-09-629
CONTACT No.	Purchase Request No. G-2023-09-0924
Address:	Purpose: For Psychology Laboratory use
TIN No.	ABC: 165,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and sub-standard items shall not be accepted.

Pls. fill up this
blank space

ITEM NO.	ITEM & SPECIFICATION	QTY	UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Reynold's adaptable Intelligence Test (RAIT) Introductory Kit with RAIT e-manual, 2 additional reusable item booklet (10/pkg), 3 RAIT answer sheet (25/pkg) and 2 RAIT Score summary forms (pkg/25)	1	unit			
2	Clinical Assessment of Depression (CAD) Introductory kit with additional 1 CAD Professional Manual, 1 CAD e-manual, 3 CAD rating forms (25/pkg), 1 CAD score summary/profile forms (25/pad), CADSPDownload	1	unit			
3	NeuroPsychological Assessment Battery (NAB) Executive Functions Module Kit with additional 1 NAB Form 1 Executive Functions Module Stimulus Book, 1 NAB Form 2 Executive Functions Module Stimulus Book and 1 NAB Administration, Scoring, and Interpretation Manual	1	unit			
4	Personality Assessment Inventory (PAI) Comprehensive Kit with 1 PAI Professional Manual 2nd Ed, 1 PAT e-Manual, 1 PAI form HS Answer sheets (pkg/25)	1	unit			
5	StudentSDS Kit with 1 StudentSDS Professional Manual with Teacher's Guide, 1 StudentSDS emanual, 3 StudentSDS Career Finders (pkg/25) and 3 StudentSDS Assessment Booklets (pkg125)	1	unit			
	BY LOT					
	NOTE: Please attach brochure and indicate days of delivery					

Accomplished by:

By the authority of the University President,

DR. CECILIA ALGERONIMO
BAC Chairperson

Supplier's Representative
(Print name and Signature)

Date Accomplished: _____

Canvassed by:

Name and Signature